

**SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES
CHILD CARE REGULATORY SERVICES**

Director/Staff Training

Effective August 2005, all employees of registered, licensed, and approved centers, and group child care homes must meet minimum director/staff training requirements. Training hours do not include first aid and child-infant cardiopulmonary resuscitation (CPR) training.

- **The Director of a child care center** must participate in at least twenty (20) clock hours of training each year. At least five (5) clock hours must be related to program administration and at least five (5) clock hours must be in child growth and development, early childhood education and/or health and safety excluding first aid and CRP training. The remaining hours shall come from the following areas: Curriculum Activities, Nutrition, Guidance, or Professional Development and must include blood borne pathogen training, as required by OSHA.
- **All center staff**, with the exception of emergency person(s) and volunteer(s), **providing direct care to children** must participate in at least fifteen (15) clock hours of training each year. At least five (5) clock hours must be in child growth and development, and at least five (5) clock hours must be in curriculum activities for children excluding first aid and CPR training. The remaining hours shall come from the following areas: Guidance, Health, Safety, Nutrition, or Professional Development and must include blood borne pathogen training as required by OSHA.
- When **children with special needs** are enrolled, the director and staff members shall receive orientation and/or training in understanding the child's special needs and ways of working in group settings when children with special needs are enrolled.
- **A Group Child Care Home Operator** must participate in at least fifteen (15) clock hours of training each year. At least five (5) clock hours must be related to program administration and at least five (5) clock hours must be in child growth and development, early childhood education and/or health and safety excluding first aid and CPR training. The remaining hours shall come from the following areas: Safety, Health, Nutrition, Guidance, or Professional Development and must include blood borne pathogen training as required by OSHA.
- **Group Child Care Home Staff**, with the exception of volunteers and emergency persons, providing direct care to children must participate in at least ten (10) clock hours of training. At least four (4) clock hours shall be in child growth and development and at least four (4) clock hours shall be in curriculum activities for children excluding first aid and CPR training. The remaining hours shall come from the following areas: Curriculum Activities, Nutrition, Guidance, or Professional Development and must include blood borne pathogen training as required by OSHA.
- **Domestic Violence Training** is available through the USC Center of Child and Family Studies. For information, please call 803/777-8484.